

EmpowHR Project Review Team
Action Items from the June 15, 2010 Meeting

	Action Item	Responsible Staff	Meeting Date	Status/Notes
1	PCO will confirm that Project Number 00159, <i>FSA Performance Plan Save Draft Rating Review Button</i> , is scheduled to be implemented in Pay Period 20, 2010.	Tony Priola, PCO	6/15/2010	Closed. The project was rescheduled to CY11 PP12 due to reprioritization of projects.
2	Cheryl McElroy, DHS, questioned what happens when a project is implemented and put into Production, and then the change creates a problem.	Randy Speed, ADD	6/15/2010	Closed. Randy discussed the process with Cheryl. NFC's testing process should prevent errors from being moved to production. If an error does occur, the IR process tracks the error to resolution.
3	Jennifer Sweet, USDA, provided hard copy reports to NFC and requested that the reports be stopped.	CMB	6/15/2010	Closed. The reports were mailed to Wendy Banks, NFC Dedicated Customer Service Representative, and submitted to Dispatch on June 30, 2010. Dispatch confirmed that reports were no longer being mailed to agency.
4	CMB and PCO will discuss Project Number 90606, Modify Business Processes to include e-mail, with NFC Dedicated Customer Service Representative. The project is scheduled for implementation in Pay Period 12, 2011, agency-specific project for LOC.	CMB PCO	6/15/2010	Closed. Project is still scheduled for CY11 PP12.